



Partnering with families to develop a student's full potential in Mind, Body, and Spirit through Catholic values.

St. Mary's School Advisory Board Meeting
April 25, 2023; 6:00 pm
Approved Meeting Minutes

Opening Prayer

Parental Participation/Comment

Meeting called to order/Roll call

Members: Roger Bailey, Brian Haggerty, Missy Koch, Kim Kubicek, Beth Oltmans, Von Petersen, Dave Thamert, Jen Swanson, Father Swamy, Father Starasinich

Absent: Ray Bissen

Approval of the Agenda

Missy motioned to approve, seconded by Roger

Approval of previous minutes

Beth motioned to approve, seconded by Kim

PRINCIPAL'S REPORT (10 min)

- Open offer to attend the CSCOE (Catholic Schools Center of Excellence) Bash as Jen is unable to attend
- New teacher pay schedule was communicated and well received by the staff

OLD BUSINESS

Topics	Champion	Desired Outcomes	Allotted Time
<u>Policy Committee</u>	Jen	approval	
<ul style="list-style-type: none">• <u>SP-24</u> –2nd reading<ul style="list-style-type: none">◦ Policy approved via vote by all in attendance			
<u>Finance Committee</u>	Von	informational	
<ul style="list-style-type: none">• Facility Master Plan Update• Budget Projections<ul style="list-style-type: none">◦ Large spreadsheet with 5-year projection was created...this can be used/monitored over time to better understand decisions made			
<u>Enrollment/Marketing Committee</u>	Beth/Missy	informational	
<ul style="list-style-type: none">• wait list for 5 day preschool• Ads on FB focus on transferring to SMS• Student Council charged to host Jr High Event			

<ul style="list-style-type: none"> • "Donuts for Dads" was a big win...well attended 			
<u>Fundraising</u>	Roger	informational	
<ul style="list-style-type: none"> • Auction Recap <ul style="list-style-type: none"> ◦ Big Give up to almost \$92,000 (up from last year), but silent and live were a bit down from last year...10-15% less people than last year ◦ Some people seemed to only log-in online to bid in the silent auction (less attendance) • Areas of Improvement <ul style="list-style-type: none"> ◦ Solicitation needs to be physical (mailer) as well as electronic in the future...phone calls are even better ◦ Does it potentially start too early (4:00pm) and/or should it be a different day separate from the cake auction (TBD) ◦ Admission costs to be re-evaluated ◦ Silent auction baskets seem to have grown in cost...harder for families to get a value basket 			
CEMF Update			
<ul style="list-style-type: none"> • Met in April...no update 			

NEW BUSINESS

Topics	Champion	Desired Outcomes	Allotted Time
Hot Topics	Von		
<ul style="list-style-type: none"> • <u>Confirmation</u> for SMS 8th Graders <ul style="list-style-type: none"> ◦ Bishop decision, not a school decision • Volunteers <ul style="list-style-type: none"> ◦ Struggled with volunteers at the Night of Knights...even for the 1-2 hour slots • Sacred Heart in Waseca is going to tuition-based schooling now <ul style="list-style-type: none"> ◦ PTA board is being put together to discuss...next steps are unknown • 8th Grade Graduation Attendance—May 25th @ 6pm 			
MNSAA	Jen		
<ul style="list-style-type: none"> • Onsite Accreditation <u>Team Report</u> and <u>Cover Letter</u> <ul style="list-style-type: none"> ◦ Overall this was very good and there were no great surprises...strategic plan adjustments are needed though • MNSAA Board of Directors meeting on May 12, 2023 will review findings and rule on accreditation status 			
Board member replacement	Von		
<ul style="list-style-type: none"> • Need to Identify names to reach out to <ul style="list-style-type: none"> ◦ 3 (possibly 4) new members need <ul style="list-style-type: none"> ■ 1 St Joes ■ 2 Sacred Heart 			

Annual Meeting	Von		
<ul style="list-style-type: none">Identify Date<ul style="list-style-type: none">June 23rd 8:00am-noon			

EXECUTIVE SESSION (yes/no)

Start Time:

End Time:

Closing Prayer